

Avita Community Partners
Board of Directors Meeting Minutes

DATE: September 23, 2020	TIME: 7:00 PM
PLACE: Teleconference	PRESIDING: Barbara Bosanko, Chair

Attendance

Seth Barnes, Jr.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Shelly Echols	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Tim Stamey	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Barbara Bosanko	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Terry Hawkins	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Angela Whidby	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Angie Brown	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Avery Nix	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Carol Williams	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Peggy Brown	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Penny Penn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Kent Woerner	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Sherry Estep	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Sammy Reece	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Alice Worthan	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Anne Davis	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Jennifer Scalia	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Deena Handy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Executive Team Member Attendance

Cathy Ganter Cooper	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Lori Holbrook	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Mary Donna McAvoy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hannah Quinn	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Cindy Levi	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Greg Ball	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Allan Harden	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				

Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items
Welcome & Call to Order	The September meeting of the Board of Directors was called to order by Barbara Bosanko at 7:02 pm
Determine Presence of a Quorum	A quorum was present with 12 members in attendance.
Approval of Agenda	Motion to approve the agenda was made by Angela Whidby; second by Seth Barnes, Jr. Motion carried.
Approval of Minutes	Motion to approve the August 26, 2020, minutes was made by Angela Whidby; second by Terry Hawkins. Motion carried.
Board Chair Report	No report
Business	<ul style="list-style-type: none"> • Oath of Office Deena Handy – Read by Deena Handy, new member representing Towns County
CEO Report	<p>Cindy Levi reviewed the following in her report:</p> <ul style="list-style-type: none"> • DBHDD is moving to a Certified Community Behavioral Health Clinic (CCBHC) service delivery model. The state is looking to do a hybrid of this national model to include IDD services. Each of the CSBs is participating in a readiness study, performed by MTM Services, that will assess where they are as an organization and identify steps to help adopt the model. This assessment is comprehensive, and we have a full day scheduled October 23 to review our IT and EHR services. The delivery model includes trauma recovery system outside of the 4 walls of the clinic, predetermined fee for services while maintaining a standard of care, metadata collection which transforms data in to meaningful information, and a requirement to contract with other organizations. The study will take place over the next three months, and the final report will be delivered to DBHDD by the end of the year. The use of the prospective payment system is part of a Value Based Care arrangement where providers are reimbursed based on their ability to improve care in a cost-effective manner while maintaining a standard of care. A small number of CSBs were in a costing study and Avita was one of them, so we are already ahead of other CSBs as it pertains to readiness. Medicare and Medicaid are also moving towards a more value-based plan to ensure the Medicaid program remains sustainable. • DBHDD received more budget monies for Core Mental Health Service as part of their budget. As a result, each CSB will receive an increase of 5% of their initial FY21 maximum reimbursement for adult mental health services. In addition, 12 of 24 CSBs will receive more funding to address funding inequality depending on population size and mental illness issues in the geographic area. Avita will be receiving some of that funding, but we are unsure of the amount. • During Covid, we have been eligible for CARES Act funding. On September 14 we received our third installment of that funding which was \$85,395.10. Since the onset of Covid, we have received \$554,395.10, which equals 2% of our total annual revenue. • We are still following the CDC Covid guidelines by continuing to take temperatures before being admitted to any of our buildings, wearing masks and encouraging social distancing and hand

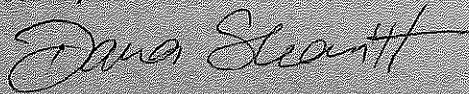
Agenda Items	Key Discussion Points/Outcomes/Decisions/Action Items
	<p>washing. All our staff are currently working onsite, except for those who have been approved for reasonable accommodation to work from home.</p> <ul style="list-style-type: none"> • Outpatient services are being provided via telehealth unless deemed medically necessary to be in person • IDD services are in person, with some clients using telehealth to stay connected to their group. We are only at 53% of our IDD clients receiving services. • We are still receiving Appendix K retainer payments for those IDD clients who are not comfortable with returning to services yet. We were able to bill for 90 days of retainer payments per client. • BHCC – We have made significant progress on construction, and the interior framing is going up • No resolution yet on our business interruption insurance claim; the legal teams are meeting to move toward a resolution • DBHDD Adult Mental Health Judicial Services Unit contacted Avita to be a part of a pilot outpatient program concerning Assisted Outpatient Treatment. They are wanting to pilot these programs in both the Gainesville and Athens areas. The next step is a meeting at the end of October, and we are waiting to hear what they say during the meeting to find out if there is funding available. It is an honor that we are being considered for this program. • We provided 20 hours of CIT training for law enforcement sponsored by the Dawson County Sheriff's department. The trainer was impressed with our level of involvement with the community and thought that the virtual tour of our services was a successful. • Four Going Above and Beyond awards were mentioned, as well as Denese Hulsey's retirement from Avita <p>Questions?</p> <ul style="list-style-type: none"> • Barbara Bosanko– Will services that were in Dawsonville, but moved to Dahlonega be moving back after numbers return to a more normal level? • Cindy - We plan on moving back to two locations after service numbers go back up
Financial Update	<p>Greg Ball reviewed the following in his report:</p> <ul style="list-style-type: none"> • We had a positive August with a surplus of \$136,000 • YTD we are very close to our budgeted level • Revenues: Close to budgeted level in Grant in Aid and above the budgeted Fee for Service amount. Medicaid fees are close to our budgeted level (in BH Medicaid we have received the CARES Act stimulus funding and will be amortizing those funds over a 4-month period through the end of 2020). Appendix K Funding is slowing down, but we are still receiving supplemental funding. We have received no ACT revenue yet in this fiscal year, but we will catch up next month. The same is true for our HUD contracts. • Revenue Year over Year - Compared to last year we have a \$400,000 revenue shortfall so far this year. This is due to Covid and some programs that were not renewed. Fee for Service will be lower because family support funding was reduced significantly • Expenses - We are doing well with employee costs due to fewer employee salaries to pay and we are not filling current open positions. We are also traveling less and spending less on family supports programs. • Expenses Year over Year - Overall our expenses are less than the prior year • Comparing FY20 vs FY21 total - Overall we are smaller in terms of revenues and expenses. We have \$77,000 surplus right now, even with the difficulty during Covid we do have a surplus and have retained all staff with no layoffs • BHCC – We have \$952,000 of expenses in construction, 3.9 million spent overall or 1/3 of the projected costs • Balance sheet shifts - DBHDD invoiced payments were delayed so cash was down, but now invoices have been paid, capitol assets have increased because of BHCC • KPI Cash on hand - 88 days Ratio - 6.1 Days of Covered Expenses - 129 Long term debt ratio -.29:1

Agenda Items Committee Reports	Key Discussion Points/Outcomes/Decisions/Action Items
	<ul style="list-style-type: none"> • Board Governance – Kent Woerner – Conducting a New Board Member Orientation should be considered; Cindy's annual evaluation was discussed as well as the numbers Avita has submitted for unemployment • Community and Client Relations – Penny Penn – IDD clients started back, but some sites were close due to Covid; BH outpatient services are being provided by phone, but if clients showed up in person they attempted to see them; staff members are using zoom for group meetings; a Co responder was hired in Forsyth County and a Peer Specialist will start in September; APEX counselors are back in the schools that are allowing them; Avita received the three year accreditation from CARF with no recommendations; both ACT and APEX have new team leaders • Finance – Angela Whidby – FY21 contracts were received, no staff reductions had to be taken, Avita maintained their expected surplus, BH lump sum will continue through September, CARES act stimulus funding was received, no word on business interruption insurance, BHCC will be a significant expenditure in the upcoming months
Announcements	<ul style="list-style-type: none"> • Kent – Please contact your senators with white paper information on community service boards, they are finding ways to save through Zoom meetings and other avenues, so there may be some monies available in the future • Cindy – We were able to schedule New Board Member Orientation for October 19
Executive Session	<p>At 7:45 Angela Whidby made a motion to enter executive session, second by Kent Woerner, motion passed</p> <p>At 8:00 Angela Whidby made a motion to close the executive session; Second by Shelly Echols, motion passed</p>
Adjournment	At 8:01 Angela Whidby made a motion to adjourn the meeting; Second by Shelly Echols, motion passed


 Presiding Officer Signature

10/28/2020
 Date Approved

Respectfully submitted,



Dana Sharitt
 Recording Secretary